

Welcome : SARASWATI COLLEGE OF PROFESSIONAL STUDIES

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**ANNUAL QUALITY ASSURANCE REPORT(AQAR) OF THE IQAC**

Name of the Institution : SARASWATI COLLEGE OF PROFESSIONAL STUDIES  
 Name of Affiliated University : CHAUDHARY CHARAN SINGH UNIVERSITY  
 Month Of the Report: 12  
 Year Of the Report: 2014

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**SECTION-A**

Plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement.

**Description:-**

1. Provide a curriculum designed in accordance with the current education scenario of the country. 2. Encourage students to pursue further studies after doing B.Ed. 3. To train students to be effective leaders & team players by enhancing knowledge, confidence and creativity. 4. To provide an environment for integrated development. 5. Helps student to discover their inner potentials. 6. Empower them with soft skills knowledge, values etc. 7. Plan and Organize quality improvement programme for faculty members. 8. Identify and define the role of positions of responsibility. 9. IQAC started preparation for re-accreditation which is due this year.

**SECTION-B**

Q1. Activities reflecting the goals and objectives of the institution?

Description:-Our Vision is to develop qualified, world class, competent teachers with requisite skills, knowledge, values, attitude and professionalism to become responsible citizens in a competitive and global environment. Our academic calendar reflects all the activities that covers this goal.

Q2. New Academic programmes initiated (UG and PG)?

Description:-NO

Q3. Innovations in curricular design and transaction?

Description:-1. Ours is a affiliated college with limited scope in curriculum design however our academic calendar covers some activities apart from curriculum each year which helps in skills enhancement of students. 2. Since, NCTE changed the pattern of B.Ed. from 2015-16 onwards. Suggestions were sent by the college regarding the same & a quick response was received from them. 3. Improving skills among students i.e. communication presentation skill, mock interview sessions etc. by experts in the field. 4. Providing them guidance & counseling for UTET & CTET exams which has now become mandatory for prospective teachers. 5. Our Principal is a member of NCTE.

Q4. Inter-disciplinary programmes started?

Description:-Practical training for B.Ed students i.e. Micro, Simulated & Macro teaching as well as lesson plan preparation is inter disciplinary in nature.

Q5. Examination reforms implemented?

Description:-1. CCE System is followed. 2. To control malpractices internal squad is appointed. 3. Dually assessed answer sheets are show cased to the students & problems are discussed the classroom.

Q6. Candidates qualified:NET/SLET/GATE etc.?

Description:-Students have appeared for UPTET & CTET exam.

Q7. Initiative towards faculty development programme?

Description:-1. At least two seminars to attend & two articles to present & publish in seminars/journal is a must every year. 2. Faculty Members of the college are sent for evaluation of answer sheets of B.Ed. to the University. 3. Principal is a panelist for various seminars/workshop/conference held at university and state level. 4. Principal is a panelist for various seminars/workshop/conference held at university and state level. 5. Under the guidance of the Principal Dr. A. B Bhatnagar, Deepak Kumar topped the NET Examination in education. Mr. Shishupal Singh qualified NET (JRF) & is presently a Research Scholar at Lucknow University.

Q8. Total number of seminars/workshops conducted?

Description:-1. Guest Lecture on "Career Options in Education" 16-07-2014 by Prof. A. B. Bhatnagar. 2. Guest Lecture on "Holistic development of an individual" by Motivational speaker Mr. K.V. Rao dated 01-08-2014. 3. Guest Lecture in Micro Teaching by Mr. Mishra Principal Babu Banarsi Das College, Ghaziabad. 4. Guest Lecture on Environmental Issues 05-08-2014.

Q9. Research projects a) Ongoing; b) Completed?

Description:-B.Ed. students will conduct case study after practice teaching in school

Q10. Patents generated, if any?

Description:-NO

**Q11. New collaborative research programmes?**

Description:-

**Q12. Research grants received from various agencies?**

Description:-NO

**Q13. Details of research scholars?**

Description:-NO

**Q14. Citation index of faculty members and impact factor?**

Description:-Any faculty Member receiving citation from domestic / international organizations is duly honoured at College function.

**Q15. Honors/Awards to the faculty:National and International?**

Description:-1. Principal is a member of NCTE. 2. Associated with Public Service Commission, U.P. 3. Examiner and paper setter in various universities. 4. Examiner M.A. (Edu.), Viva -Voce and M.Ed. and Ph.D. Thesis. 5. Member Board of Studies, Member Research Degree Committee & Member Syllabus Revision Committee, Member Examination Reform Committee of CCS University, Meerut

**Q16. Internal resources generated?**

Description:-NIL

**Q17. Details of departments getting assistance/recognition under SAP,COSIST(ASSIST)/DST,FIST, and other programmes?**

Description:-NO

**Q18. Community services?**

Description:-1. Plantation Drive by students at Dasna Jail, City Forest as well as College premises. 2. Participation in Pulse Polio SMID alongwith Rotary Club of Sahibabad. 3. On Teachers day celebration conducted with under privileged street children.

**Q19. Teachers and officers newly recruited?**

Description:-NO

**Q20. Teaching-NonTeaching staff ratio?**

Description:-2 : 1

**Q21. Improvements in the library services?**

Description:-As per requirement / New Cupboards & furniture, New Computers

**Q22. New books/journals subscribed and their value?**

Description:-Principal has authored a no. of books on B.Ed. curriculum this year. Copies of which have been included in the College Library. This year the college is in the process of publishing a Journal on Education in the name of 'EduLink'.

**Q23. Courses in which student assessment of teachers is introduced and the action taken on student feedback?**

Description:-B.Ed. Feedback is analyzed statistically. Teachers are informed & necessary steps are taken for improvement.

**Q24. Feedback from stakeholders?**

Description:-Alumni, visitors & students. The data which is collected is analyzed & necessary action is taken.

**Q25. Unit cost of education?**

Description:-Approx. Rs. 60000/- per unit

**Q26. Computerization of administration and the process of admissions and examination results, issue of certificates?**

Description:-The whole process on line by University.

**Q27. Increase in the infrastructural facilities?**

Description:-As per requirement.

**Q28. Technology upgradation?**

Description:-We have upgraded following: Registration of College with Infnlibnet Centre hence our college is member of NLIST programme ( A college component under UGC - Infonet Digital Library Consortium) which provides access to more than 6000 + E journals ( with back files for 10 years) and 97000 + E - books to more than 4000 College across the country.

**Q29. Computer and internet access and training to teachers, non-teaching staff and students?**

Description:-1. ICT Lab & Wi Fi in campus. 2. Training have full time access to lab. 3. Training imparting to students every year.

**Q30. Financial aid to students?**

Description:-1. Full support & guidance to receive scholarship from Government. 2. Some needy students are given assistance from time to time.

**Q31. Activities and support from the Alumni Association?**

Description:-1. Alumni meet is organized every year. 2. Alumni Students were given guidance for UPTET exams. 3. Alumni friends/relatives were given guidance for CET exams.

**Q32. Activities and support from the Parent-Teacher Association?**

Description:-Parent - Teacher Association is not existing however few parents of our ex- students have addressed our students in the past.

**Q33. Health Services?**

Description:-1. Sick Bay in College. 2. College has collaboration with Indo-German Hospital which is in the neighbourhood. 3. All emergencies are handled immediately & financial help given by College. 4.

**Guest Lecture on Health education is organized every year. 5. Health check-up camp are also organized.**

**Q34. Performance in sports activities?**

**Description:-**1. Sports activities are held in the college the whole year according to time table. 2. Students are sent for Inter College Sports event in the city. 3. Some Inter College sports events are also organized in the college.

**Q35. Incentives to outstanding sportspersons?**

**Description:-**1. Any outstanding student in sports is given leave by the college for participating in the events. Leave given is added in the attendance roll. 2. Participation of the students at Inter College, University level and State Level if any is highly appreciated and applauded.

**Q36. Student achievements and awards?**

**Description:-**Students took part in Essay Writing, Singing & Dance Competition and some of them won Laurels

**Q37. Activities of the Guidance and Counselling unit?**

**Description:-**1. The counseling cell of the college provides both individual & group counseling sessions. It also holds Yoga camp every year to teach students stress relieving exercises to overcome anxiety & control over emotions. 2. PDP Trainer trains them to overcome fear, guilt as well stress by making them perform exercises by which past fear & guilt are completely removed from the system. Enhancements of decision making teachings are also taught by him.

**Q38. Placement services provided to students?**

**Description:-**1. Seminar on Career Options in Education 10-7-2014 2. Regular updates of vacancy at Govt. & Private level 3. Guidance for resume writing & Mock interviews skill. 4. Placement workshop Policybazar.com RKJIT. 5. CTET workshop 12-01-15 to 16-01-2015 Mr. Yogesh Kumar

**Q39. Development programmes for non-teaching staff?**

**Description:-**1. Training in Accountancy & ICT 2. Attending programme related to their work profile. 3. Took part in an Interactive Panel discussion on amendments in service tax & Income Tax 19-07-2014. 4. One day Meditation & Yoga Training Camp.

**Q40. Good practices of the institution?**

**Description:-**1. Providing good education in spite of adversity. 2. Holding collaborative programme in order to overcome financial hurdles. 3. Covering all events of the academic calendar through session is delayed by the University. 4. Managing challenges effectively. 5. Students & faculty members are applauded for their good work.

**Q41. Linkages developed with National/International, academic/research bodies?**

**Description:-**1. Indian Council for International Corporation 2. Ekal Vidyalaya Movement

**Q42. Action Taken Report on the AQAR of the previous year?**

**Description:-**1. The future plans of the AQAR have been successful to a large extent. 2. Strengthening of research activity – The faculty is encouraged to write at least 2 Research project which we have achieved. 3. Registration of ISSN No. 2350-1170 in the name of 'EDULINK' (Journal of Education) to our College by National Science Library and ISSN, National Institute of Science Communication and Information Resources, New Delhi

**Q43. Any other relevant information the institution wishes to add?**

**Description:-**1. B.Ed. session 2014-15 started with 54 seats only from 07-07-2014, through seats allotted by Ist Counseling procedures conducted by Jhansi University. 2. Since, it was very difficult to run the College on only 54 seats, the College Management met Secretary Higher Education U.P. to apprise them about vacant seats (approx. 80,000 seats) in the whole of U.P. So that necessary steps would be taken for adopting right counseling procedures for filling the seats by Jhansi University. 3. College Management noticed that at the Government level nothing much was happening about filling up of vacant seats. Hence the management went a step further and under the banner of B.Ed. self-financed college association, took the help of Supreme Court to apprise U.P. Government to take the initiative of conducting IInd Counseling. 4. We have received the ISSN No. for our journal 'EduLink' have successfully launched the first issue.

#### SECTION-C

Outcomes achieved by the end of the year.

**Description:-**

Most of the activities & programs planned in the beginning of the year by IQAC were successfully completed, except for a few & some new ones were added.

#### SECTION-D

Plans of the HEI for the next year.

**Description:-**

New NCTE Guidelines has initiated the B.Ed program for session 2015-16 of the year duration. We are awaiting the new gazette & accordingly plans would be developed.